



RECA Regular Meeting
Region 9 Education Cooperative offices
9:00 am 1/5/2021

<https://zoom.us/j/96933580952?pwd=MGhxZDNTTE9kdDBkczZVZkpsR0xkUT09>

Agenda

In Attendance:

Time	Item	Notes
9:00 am	Call to Order	
9:00 am	SHSB - RAVE presentation Melanie Granito and Wes Adams	<p>Presentation from Safe and Healthy Schools on RAVE Panic Button Product Brief. This link: https://www.ravemobilesafety.com/nmpanicbutton is a page dedicated to the New Mexico Panic Button Project: Video from Deputy Secretary Sandoval encouraging schools to participate An Overview Video of Panic Button Opt-In Form for schools that want to get started right away Webinar Registration Links for those that want to know more (1/20 & 1/27) FAQ document and other resources The Agenda we will cover is: Panic Button Overview Internal Communication via Staff Assist Status Checks Drill Tracking Questions, such as: Schools with little or no cell coverage – Yes, there are several options for this Teachers without Smart phones – Yes, there are options for that too Does it change or replace the 9-1-1 call? – Nope. It's the exact same call to 911 with panic Button, just a whole lot more information And as many others as your attendees can ask us! Please keep in mind, EVERYTHING you will hear tomorrow is included in the PED Panic Button contract. There is NO additional charges or costs to the schools.</p>
9:15 am	MSB IGA	<ul style="list-style-type: none">- Math and Science Bureau -<ul style="list-style-type: none">- IGA - NMIS instructional work



9:25	Stacy Diller Masks - email request	<p>I hope each of you had a peaceful Christmas. Disposable masks were donated to NMPED to be distributed as needed throughout the state and may be used in non-symptomatic situations. NMPED is hoping to distribute the masks to all Regional Education Cooperatives so they are able to support school district needs in their region. Each REC would need to keep a record of where the masks were distributed on file for three years for audit purposes. It is NMPED's intent to provide each REC 4 cases (21" x 16" x 13.5" each) containing 2,000 disposable masks in each case, to be picked up at the Jerry Apodaca Building, 300 Don Gaspar, Santa Fe, NM in the coming weeks. Please let me know if this is manageable for your organization. If so, we will send additional information.</p>
9:15 am	RECA Director	<ul style="list-style-type: none"> - Finalize Job Description - Documentation of steps set forth on 12/15 <ul style="list-style-type: none"> - Funding - All RECS in pending checking on Council Approval <ul style="list-style-type: none"> - Travel should be included in the total dollars - Will need to ID a single REC where it will stay - <ul style="list-style-type: none"> - Fiscal could be : REC8 (pending board) - Employee vs Contractor <ul style="list-style-type: none"> - Contract Position <ul style="list-style-type: none"> - Travel - <ul style="list-style-type: none"> - Feb thru June (make it 20,000 to cover salary and expenses) - IDC - <ul style="list-style-type: none"> - 8% of 20,000 = \$1,600.00 - Salary will be prorated - \$1,600.00 IDC is included in the \$20,000.00 - Final Revision of JD. <ul style="list-style-type: none"> - - Projected Start Date <ul style="list-style-type: none"> - Mid February start state - contract pro-rated based on start time. - Advertising of position <ul style="list-style-type: none"> - Every rec web page and RECA - REAP - Word of mouth - NMCEL newsletter - ByLaws - update for allowance of hiring director - Establish a hiring committee of all 10 REC directors - Final Contribution and salary / contract rate (travel budget)t



		<p>Interviews</p> <ul style="list-style-type: none"> - Take applications - Screen to 3 for interview purpose <p>Ask for submittals</p> <ul style="list-style-type: none"> ● Letter of interest - ● Resume - ● References - (3 professional references) ● Evidence / Artifacts to support a demonstration of the job description
9:50		
10:30	Other Business	
10:39 am	Adjourn	

CANVAS for RECs - COVID Safety training

All 10 RECs now have a portal for COVID Training. I have synced the badge and copied the self-enroll links below. They are ready for users and to be put on the website.

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Future work for agendas:

- LFC reports:
 - Have the BMs in the meeting - set a meeting for January.
 - Had meeting with S Lucero, D Craig, Adan, re-chart of accounts and the ability to standardize the COA and a guide for RECs -- Have DC or SL on conversation.

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