



Four Corners
Regional Education Cooperative #1

Aztec Municipal Schools – Bloomfield Public Schools—Central Consolidated Schools—Farmington Municipal Schools—Gallup-McKinley County Schools—Zuni Public Schools—San Juan College

**Contract Position Available
Team Leader for Career-Technical Planning**

Four Corners Regional Education Cooperative #1 (REC-1) is seeking a qualified individual to serve an 18-month contracted position as a *Team Leader for Career-Technical Education Planning*.

This contracted position will be responsible for facilitating a team of stakeholders, community members, and educators to analyze current CTE opportunities and potential CTE pathways, and to develop a 9–12 development plan targeting Native American students.

Service Description

The team leader will conduct and manage the following responsibilities:

- Collaborate with the project director on benchmarks, timelines, and deliverables to meet overall project timelines.
- Create a database of appropriate stakeholders and collaborate with the project director to identify additional support persons to aid in the fulfillment of the responsibilities listed in the following items.
- Develop a matrix of current CTE pathway opportunities in for students in Bloomfield Schools, grades 6–12.
- Map the current pathway opportunities to the CTE Labor Market Analysis of emerging fields to determine areas of convergence and gaps.
- Develop and deploy a survey of student interests in emerging pathways, and analyze results.
- Assemble of team of stakeholders to plan possible pathways that address student interests in emerging fields, as well as needs and strategies for implementing the pathways.
- Create a matrix to determine success of the pathways, if implemented.

Qualifications

The team leader will possess the following qualifications, characteristics, and skills:

- minimum of 5 years of experience with CTE programming and development;
- experience with management or leadership of instructional design;
- minimum of master’s degree in education-related field;
- ability to lead a diverse team of stakeholders reflecting diverse cultures around a common purpose, and to collaborate productively with leadership and colleagues
- flexibility and adaptability to changing conditions;



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- self-motivation and management;
- strong listening, speaking, and writing skills; and
- proficiency with Microsoft Word and Excel, and experience with Zoom and Google Drive.

Background Check Requirement

The team leader will be required to undergo a background check within 7 days and have clearance prior to engaging in any services. Failure to comply with this requirement, or any negative findings that affect employability or the health, safety, or well being of children will result in immediate nullification of any service contract without compensation.

Compensation

For delivery of the services, the Team Leader will be compensated at a maximum of \$15,000 for a period of 9 months or until project termination, whichever is earlier.

Note that this position is not a full-time position. The compensation rate assumes an average of 25 hours per month at \$50 per hour, though actual service times per month may vary. *Most services can occur outside other duty times, in the case of current education employment.*

The team leader will serve as a contracted position and not as an employee. As such, the contracted person will be required to submit a W-9 and will receive a 1099 for taxation purposes. No deductions will be taken from any payment, and the contracted person will be responsible for any taxes or fees associated with receiving compensation for the service.

Information and Interest

Interested persons should send an updated resume and cover letter with complete contact details to David Bowman, REC-1 executive director. Contact David Bowman for more information. **David Bowman: 505-603-3411, director@nmrec1.org**

Additional Project Information: <http://nmrec1.org/dual-language>